

**CITY OF CRAIG PARKS AND RECREATION**

**PRESENTS**



**WOOD CARVING COMPETITION  
ARTS & CRAFTS, FOOD, MUSIC & BEER GARDEN**

**JUNE 19 - 21, 2025**

**LOUDY-SIMPSON PARK**

**CRAIG, COLORADO**

**FOOD VENDOR BROCHURE**

Come join us as we celebrate the 25<sup>th</sup> Annual Whittle the Wood Rendezvous June 19 - 21, 2025. This 3-day woodcarving event will be held at Loudy-Simpson Park located at 600 S. Ranney Street, in beautiful Craig, Colorado. The park includes a playground, fishing pond, easy access to the Yampa River and is close to an 18-hole golf course. The entire event, combined with woodcarving, music, entertainment, food, and vendor booths along with an aggressive advertising campaign draws a large crowd year after year.

- **Booth Specifications:** The food vendor area, located on the west side of the park, will be laid out in advance (see map). The size of food vendor spaces is negotiable. Please indicate the size of your set-up or trailer on this application. Each vendor must provide their own display equipment and is responsible for setting up and cleaning up of their booth space at the end of the event. Only tape, string weights and proper tent stakes may be used. No other types of stakes or nails may be driven into the ground for booth display. All materials used to secure the tent must be within your allotted booth space area. Vendors should be prepared to put up their own sunshade, wind & rain protection and should be prepared for possible adverse weather conditions. Electricity is available for Full-Service food vendors only, on a first-come first-served basis. Please be prepared if electricity is unavailable for use.
- **Booth Information:** Craig Parks and Recreation will strive to pick vendors equally and with minimal duplication (when possible). Vendors will be selected based on the number of applicants that apply to the event, types of food they are selling and if they meet all the requirements set forth in this application. Security will be on site to monitor the park day and night along with additional periodic monitoring by deputies of the Moffat County Sheriff and Craig Police Departments. Vendor applications are due on **Friday, March 14**. Late applications are placed on a waiting list with no guarantee of acceptance. Full-Service food vendors' fee is \$200. Limited-Service food vendors' fee is \$100. Limited-Service food vendor is for those vendors selling no more than two items. **Please do not send payment with your application.** You will receive notification by email when your application has been received. Further notification will be sent by email once vendor selection and non-selection has taken place.
- **Selling Times:** Our event has no set beginning or end times. Therefore, event staff do not dictate hours of operation for the sale of merchandise. Vendors decide when to open, when to close and when to leave the event. Typically, high foot traffic starts Friday afternoon/evening and continues all day on Saturday. In the coming months, a schedule of events will be posted on our website at [www.whittlethewood.com](http://www.whittlethewood.com).

- Set-Up Hours: Vendors that need to drive their vehicle on the turf to unload must do so no later than noon on Friday, June 20 unless otherwise approved. Unloading from your vehicle needs to happen in a timely fashion and the vehicle moved off the turf as soon as possible. *Each food vendor is allowed (1) vehicle behind their vendor space.* All vendors must adhere to the designated set-up times listed below unless otherwise approved by Craig Parks and Recreation.
  - Thursday, June 19 from 8am-5pm
  - Friday, June 20 from 8am-5pm

*Absolutely NO set-up will be allowed on Saturday, June 21.*
- Sales Tax, Special Event License, Insurance: You are not required to collect City sales tax since the event venue is outside City limits. However, you must collect and pay your own State and County sales tax of 4.9%. Additionally, the City of Craig will supply a list of vendors to the State of Colorado to comply with our Special Events License. You are required to submit a copy of your Special Events License from the State prior to attending our event. Commercial or Personal For-Profit Food Vendors will be required to carry general liability insurance coverage in the amount of \$100,000 per person or \$300,000 per occurrence, listing the City of Craig as an additionally insured for the period of operation of the booth. You are required to submit Proof of Insurance prior to attending our event.

Completed applications can be mailed or emailed to:

Craig Parks and Recreation  
Attn: Alicia Baker  
300 W. 4th Street  
Craig, CO 81625

[abaker@cityofcraig.org](mailto:abaker@cityofcraig.org)

*For questions please contact:  
Alicia Baker (970)826-2029*

Please visit our website: [www.whittlethewood.com](http://www.whittlethewood.com)

## 2025 APPLICATION FOR FOOD VENDORS

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

E-mail \_\_\_\_\_ *(required)*

Booth Type Requested: *(check one)*

FULL-SERVICE FOOD VENDOR

SIZE OF TRAILER/SET-UP: \_\_\_\_\_

LIMITED-SERVICE FOOD VENDOR

Provide description of food items for sale:

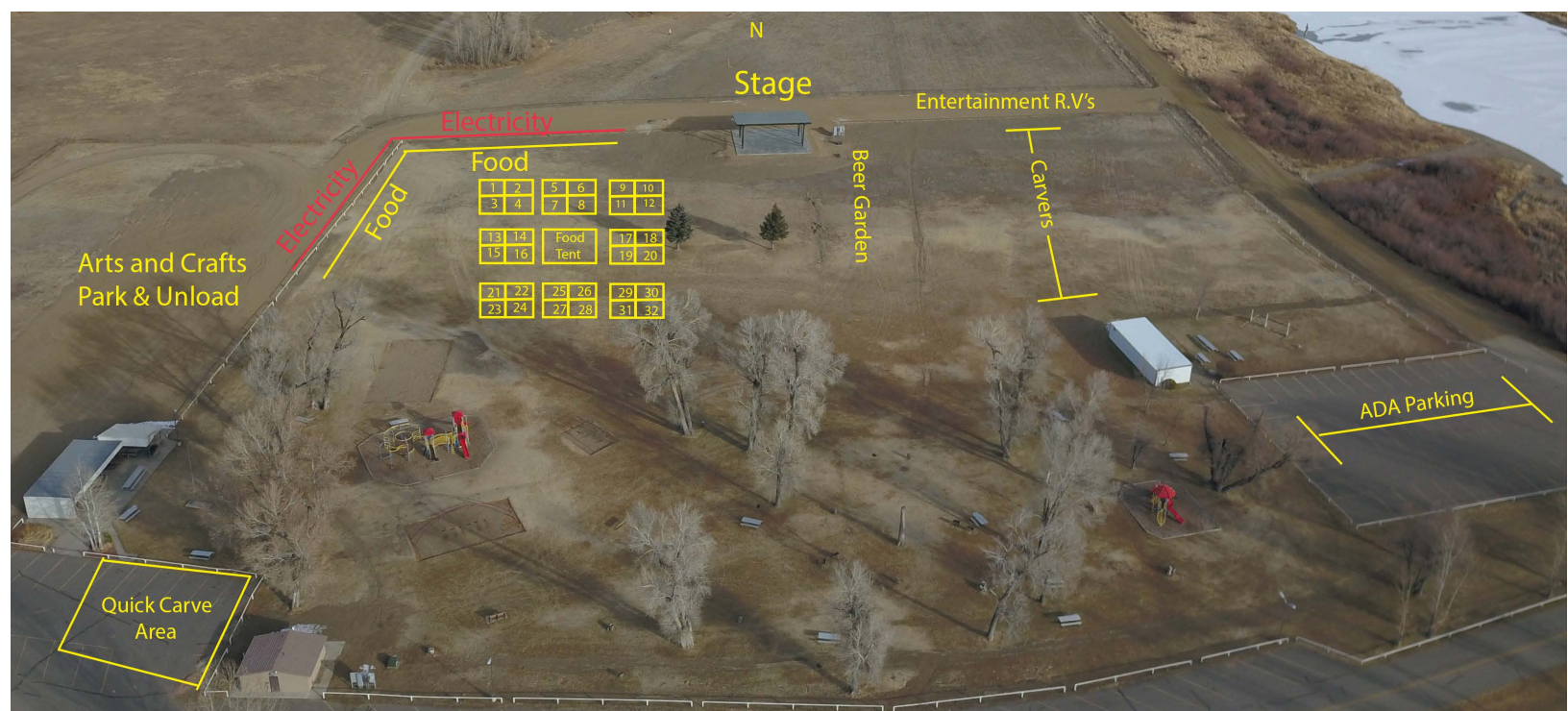
You the vendor do hereby agree and consent that the City of Craig, its Parks and Recreation Department and the officers, employees, volunteers, sponsors, and all representatives of the program(s) shall be released and forever acquitted from all or any claim or demand of disability or damages as a result of any injuries sustained by myself or my/our minor child while enrolled in the event sponsored by said program or department. Participants may be photographed while utilizing any facilities, services or participating in a program of the Craig Parks and Recreation Department, and said photographs, or likeness of me, may be used to publicize activities as the department deems appropriate.

*I have read, understood, and agree to the terms set forth herein.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Office Use Only***

Date Received: \_\_\_\_\_ Vendor Accepted/Denied: \_\_\_\_\_



Whittle The Wood Rendezvous Vendor Layout Map