

**CITY OF CRAIG PARKS AND RECREATION**

**PRESENTS**



**WOOD CARVING COMPETITION  
ARTS & CRAFTS, FOOD, MUSIC & BEER GARDEN**

**JUNE 19 - 21, 2025**

**LOUDY-SIMPSON PARK**

**CRAIG, COLORADO**

**ARTS & CRAFTS/NON-PROFIT VENDOR BROCHURE**

Come join us as we celebrate the 25<sup>th</sup> Annual Whittle the Wood Rendezvous June 19 - 21, 2025. This 3-day woodcarving event will be held at Loudy-Simpson Park located at 600 S. Ranney Street, in beautiful Craig, Colorado. The park includes a playground, fishing pond, easy access to the Yampa River and is close to an 18-hole golf course. The entire event, combined with woodcarving, music, entertainment, food, and vendor booths along with an aggressive advertising campaign draws a large crowd year after year.

- **Booth Specifications:** All booth spaces are 15' x 15' in size. No trailers are allowed. Each vendor must provide their own display equipment and is responsible for setting up and cleaning up of their booth space at the end of the event. Only tape, string weights and proper tent stakes may be used. No other types of stakes or nails may be driven into the ground for booth display. All materials used to secure the tent must be within your allotted booth space area. Vendors should be prepared to put up their own sunshade, wind & rain protection and should be prepared for possible adverse weather conditions. Electricity is not available for any Arts & Crafts or Non-Profit vendors.
- **Booth Information:** Booth spaces will be located on the west side of the park (see map) and are limited to 32 this year. They are numbered and laid out in advance. Requests for specific booth space numbers will be granted on a first come first served basis. If the requested or alternate booth space has been filled, you will be contacted about another alternate space number. Vendors are not permitted to switch booth spaces with other vendors. We strive to pick vendors equally and with minimal duplication (*when possible*). Be advised that vendors are prohibited from selling any graphic material that is not suitable for children and families. Each vendor must detail all items being sold on their application. Vendors may be asked to leave the event if it is determined you are not selling your intended items or are selling inappropriate items. Security will be on site to monitor the park day and night along with additional periodic monitoring by deputies of the Moffat County Sheriff and Craig Police Departments. Vendor applications are due on **Friday, March 14**. Late applications are placed on a waiting list with no guarantee of acceptance. Arts & Crafts vendors' fee is \$75. **Please do not send payment with your application.** You will receive notification by email when your application has been received. Further notification will be sent by email once vendor selection and non-selection has taken place.
- **Selling Times:** Our event has no set beginning or end times. Therefore, event staff do not dictate hours of operation for the sale of merchandise. Vendors decide when to open, when to close and when to leave the event. Typically, high foot traffic starts Friday afternoon/evening and continues all day on Saturday. In the coming months, a schedule of events will be posted on our website at [www.whittlethewood.com](http://www.whittlethewood.com).

- **Set-Up Hours: ABSOLUTLY NO UNLOADING DIRECTLY FROM VEHICLES WILL BE PERMITTED.** Vendors will be required to unload from the parking area next to/behind the west covered picnic shelter (see map). This will help prevent damage to the turf within the park where your booth space is located. Please be prepared with a cart or dolly to assist you in unloading merchandise from your vehicle. Event staff, if available, can also assist with unloading merchandise. All vendors must adhere to the designated set-up times listed below unless otherwise approved by Craig Parks and Recreation staff.
  - Thursday, June 19 from 8am-5pm
  - Friday, June 20 from 8am-5pm
  - Saturday, June 21 from 8am-Noon
- **Sales Tax and Special Event License:** You are not required to collect City sales tax since the event venue is outside City limits. However, you must collect and pay your own State and County sales tax of 4.9%. Additionally, the City of Craig will supply a list of vendors to the State of Colorado to comply with our Special Events License. You are required to submit a copy of your Special Events License from the State prior to attending our event.
- **Non-Profit Booths:** Our event is happy to accommodate both spaces for local non-profit organizations, but space is limited and is first come first served. Acceptance of non-profit booths is at the sole discretion of the Craig Parks and Recreation Department. If selected as a vendor your fee will be \$40. *All other guidelines set forth in the information above apply to non-profit booths.*

Completed applications can be mailed or emailed to:

Craig Parks and Recreation  
Attn: Alicia Baker  
300 W. 4th Street  
Craig, CO 81625

[abaker@cityofcraig.org](mailto:abaker@cityofcraig.org)

*For questions please contact:  
Alicia Baker (970)826-2029*

Please visit our website: [www.whittlethewood.com](http://www.whittlethewood.com)

## 2025 APPLICATION FOR ARTS & CRAFTS / NON-PROFIT VENDORS

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

E-mail \_\_\_\_\_ (required)

Booth Type Requested: (check one)

ARTS & CRAFTS BOOTH

REQUESTED BOOTH SPACE NUMBER: \_\_\_\_\_

NON-PROFIT BOOTH

ALTERNATE BOOTH SPACE NUMBER: \_\_\_\_\_

Provide description of merchandise for sale:

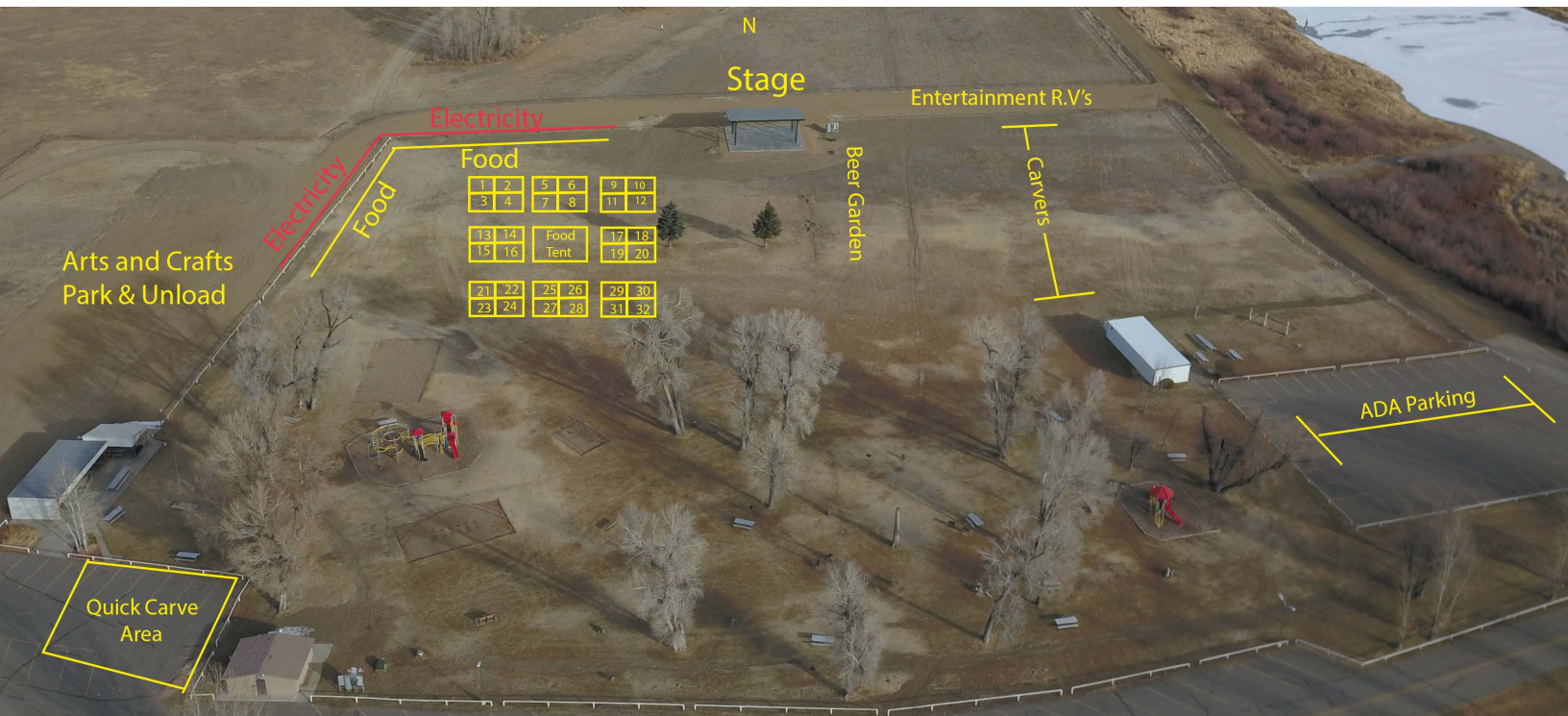
You the vendor do hereby agree and consent that the City of Craig, its Parks and Recreation Department and the officers, employees, volunteers, sponsors, and all representatives of the program(s) shall be released and forever acquitted from all or any claim or demand of disability or damages as a result of any injuries sustained by myself or my/our minor child while enrolled in the event sponsored by said program or department. Participants may be photographed while utilizing any facilities, services or participating in a program of the Craig Parks and Recreation Department, and said photographs, or likeness of me, may be used to publicize activities as the department deems appropriate.

*I have read, understood, and agree to the terms set forth herein.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Date Received: \_\_\_\_\_ Vendor Accepted/Denied: \_\_\_\_\_



Whittle The Wood Rendezvous Vendor Layout Map